



## ZERO CARBON OXFORDSHIRE PARTNERSHIP STEERING GROUP MEETING SUMMARY

19<sup>th</sup> NOVEMBER 2025

The ZCOP Steering Group met on 19<sup>th</sup> November 2025 to reflect on the September AGM, review progress on strategic initiatives, and agree priorities for the next phase of delivery.

### AGM Feedback and Planning

Members shared positive feedback on the **ZCOP AGM** at Blenheim Palace, held in September, highlighting strong engagement and networking opportunities. The format of a Steering Group session in the morning and wider membership event in the afternoon was well received. The Secretariat will explore options for next year's venue and circulate proposals.

### Influence and Emissions Work

Consultants from **Aether**, who are working on defining priority actions for the Partnership for the next two years, presented findings from surveys, AGM discussions, and interviews. Energy and transport emerged as key areas, alongside cross-cutting themes such as joint procurement, green skills, and resource sharing. Members stressed the need to balance carbon reduction with collaboration and influence, while considering cost and ease of delivery. Aether will work with the Secretariat to triage actions and define KPIs.

### Membership and Governance

The Steering Group reviewed updates to the **Terms of Reference and Membership document**. Key points included clarifying size categories, reviewing fees, and managing consultant engagement to maintain partnership integrity.



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## New Sprint Groups

Three new sprint groups were approved:

- **CAP Zero:** Focuses on supporting deprived communities and local energy planning.
- **Local Offsetting:** Exploring nature-based solutions and pooled demand.
- **Green Skills:** Building on recent work experience initiatives to strengthen sustainability skills.

Members expressed interest in joining these groups, and the Secretariat will coordinate involvement.

## Other ZCOP Delivery Updates

Recent **webinars** on Earth observation and green work experience were well received, generating ideas for future collaboration. **Working group** updates were noted on Buildings (retrofit toolkit), Sustainable Travel (data sharing and post code collection), and Adaptation (Local Nature Recovery Strategy published).

## Closing & AOB

The meeting concluded with **key upcoming dates** shared with the group, including working group sessions, the ZCOP Winter Social, and the next Steering Group meeting in March. No AOB items were raised.