



ZERO CARBON OXFORDSHIRE PARTNERSHIP STEERING GROUP MEETING SUMMARY

15th JULY 2025

The ZCOP Steering Group met on 15th July 2025 to review progress, confirm leadership changes, and discuss strategic priorities for the partnership's next phase of delivery.

Leadership and Governance

The Steering Group approved the appointment of Philip Sharman as the **new Chair of ZCOP**. The Secretariat will formally announce the appointment and organise a handover meeting ahead of the September AGM. Members also reviewed and approved the updated risk register, which clarified four levels of risk.

Planning for the **ZCOP AGM** was discussed, with agreement on a format that includes a Steering Group session in the morning and a wider membership event in the afternoon. The Secretariat will confirm AGM outcomes and send communications, and Steering Group members will be invited to support breakout sessions.

Strategic Delivery and Expansion

A **consultancy project** was introduced to identify emissions influence levers across Oxfordshire, which will inform a two-year ZCOP delivery plan. Members were asked to share relevant emissions studies with the Secretariat to support this work.

The Steering Group welcomed **new members** and explored **approaches to expanding ZCOP's reach**. This included discussion on engaging large emitters and environmental consultancies, with emphasis on maintaining the integrity of the partnership. The Secretariat will organise public announcements and follow up on membership practices, with support from Steering Group members.

An Expression of Interest was submitted for a **Communities Lottery Bid** to support local engagement and action. Members were invited to share any further comments with the Secretariat.



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Working Group Updates

- **Sustainable Travel:** The Oxford Travel Options website was launched since the last meeting, offering resources for commuters and employers. Research on travel impacts and postcode analysis was highlighted as valuable.
- **Adaptation:** A new Adaptation working group chaired by John Upham was introduced. Discussions included the '100 Together' paper on avoided costs of inaction, MACC funding opportunities for research on vulnerable groups, and health resilience work led by Oxford Brookes University. West Oxfordshire District Council is compiling strategies to embed adaptation into local planning. The group also discussed engaging Public Health England and insurers to strengthen the case for action.
- **Buildings:** The Buildings group reported on a recent event at Harwell Campus, which introduced the Green Leases Toolkit. A follow-up event with a legal focus is planned.

Partner Presentation

Mark Saunders from Oxfordshire County Council presented on **Local Area Energy Plans** for Oxfordshire, covering substation balancing, baseline data, and planning tools. Members were asked to provide energy data to Alice Jones at Oxford City Council to support this work.

Closing Remarks

The meeting concluded with thanks to Nick Eyre, who chaired his final Steering Group meeting. He expressed interest in continuing to support the partnership at the upcoming AGM.